

**Clinton County Regional Educational Service Agency
Board of Education
Minutes of Organizational/Regular Meeting
July 24, 2023**

I. Call To Order

The meeting was called to order by Superintendent Scott Koenigsknecht at 5:00 p.m.

II. Election of Board of Education Officers

The Board elected its officers in open voting and the officers accepted their offices immediately. The newly elected President presided over the remainder of the meeting after the Election of Officers was complete.

O'Bryant nominated Ken Krapohl for Board President. Motion by O'Bryant, supported by Palmer, to close nominations and cast a unanimous ballot for Ken Krapohl, Board President. Motion carried unanimously.

O'Bryant nominated Ken Armbrustmacher for Board Vice-President. Motion by O'Bryant, supported by Palmer, to close nominations and cast a unanimous ballot for Ken Armbrustmacher, Board Vice-President. Motion carried unanimously.

O'Bryant nominated Dave Kudwa for Board Secretary. Motion by O'Bryant, supported by Armbrustmacher, to close nominations and cast a unanimous ballot for Dave Kudwa, Board Secretary. Motion carried unanimously.

O'Bryant nominated Mark Palmer for Board Treasurer. Motion by O'Bryant, supported by Kudwa to close nominations and cast a unanimous ballot for Mark Palmer, Board Treasurer. Motion carried unanimously.

MASB Liaison Representative – Motion by O'Bryant, supported by Armbrustmacher, that the Board President be given the authority to appoint the MASB Liaison Representative for the Board of Education. Motion carried unanimously. The Board President appoints Ken Krapohl to serve as the MASB Liaison Representative for the Board of Education.

III. Welcome and Introduction of Guests

President Krapohl conducted the introduction of Board Members & Administrators.

Board Members Present: Newly elected Board Members Mark Palmer and Dave Kudwa and Michael O'Bryant, Ken Krapohl, Ken Armbrustmacher

Administrators/Guests: Scott Koenigsknecht, Lori Schulte, Rich Koenigsknecht, Jennifer Branch, Pete Klein, Christy Callahan, Karmen Hungerford, Vicki O'Rourke, Jeremy Charvat

IV. Approval of Agenda

Motion by Armbrustmacher, supported by Kudwa, that the July 24, 2023 Organizational/Regular Meeting Agenda be approved as printed. Motion carried unanimously.

V. Approval of Minutes

Motion by Armbrustmacher, supported by Palmer, that the Board approve the minutes of the Board of Education Meeting of June 12, 2023 as printed. Motion carried unanimously.

VI. Communication to the Board

Written Communication: None

Comments and Concerns of Citizens Present: None

VII. Board of Education Reports and/or Action

Motion by Kudwa, supported by O'Bryant, that the Board of Education authorize the Superintendent to officially sign for bank checking accounts. Motion carried unanimously.

Motion by Armbrustmacher, supported by O'Bryant, that the Board of Education choose Fifth-Third Bank, Michigan Investment Liquid Asset Fund, Mercantile Bank of MI and Huntington Bank to be the designated depositories for school funds. Motion carried unanimously.

Motion by Palmer, supported by Kudwa, that the Board adopt the Resolution for Investment Authority to permit Superintendent Dr. Scott M. Koenigsknecht and Financer/Business Director Richard Koenigsknecht to make investments for the school district. Motion carried unanimously.

Motion by Armbrustmacher, supported by Kudwa, that the Board designate the first Monday of each month (exception of July, September, January, April and June) at 5:00 p.m. at Clinton County RESA as the date, time, and location of the regular meetings of the Clinton County RESA Board of Education as presented. Motion carried unanimously.

Motion by Palmer, supported by Armbrustmacher, that the Board retain the law firm of Thrun Law Firm, P.C. and Clark Hill, PLC for school business. Motion carried unanimously.

Motion by O'Bryant, supported by Armbrustmacher, that the Board use the Lansing State Journal for publication of legal notices. Motion carried unanimously.

Motion by O'Bryant, supported by Kudwa, that the Superintendent be authorized to issue and sign all contracts to school employees and to accept any resignation when tendered by an employee. Motion carried unanimously.

VIII. Consent Agenda

Motion by Armbrustmacher, supported by Palmer, that the Consent Agenda be approved as presented. Motion carried unanimously.

- Payment of Bills May 2023 of \$2,567,318.49
- Revenue and Expenditure Report and the Cash Analysis and Investment Report for May 2023
- Pre Conference Travel Approval for Mark Kuipers--"OSEP Leadership Conference", Arlington, VA, July 24-26, 2023 and Renee Thelen- "Council of Administrators of Special Education (CASE) Fall Conference", Pittsburgh, PA, November 8-10, 2023
- Post Conference Travel Approval for Karmen Hungerford--"SHRM Annual Conference & Expo", Las Vegas, NV, June 11-14, 2023 and Jeff Deidrich, Kate Fanelli - "Meeting with Brad Rose-External Evaluator", Boston, MA, 7/12/23-7/14/23
- Resignations: Valerie Vandlen, Greg Kolhoff, Carolyn O'Hearn; Retirements: Noelle Palasty
- Microsoft Volume Licensing Renewal for Clinton County RESA and Pewamo-Westphalia
- Renewal of existing contracts for Teacher Consultant Services for the 2023-2024 school year
 - Gratiot-Isabella RESD for the Hearing Impaired
 - Ingham ISD for the Visually Impaired
- EduPaths Canvas Course Creation Agreement – This agreement is between MAISA and Alt+Shift to provide course creation services on the EduPaths platform for amount not to exceed \$20,000
- Appointment of the 2023-2024 Quality Professional Development Team
- Special Education Program Handbook – Parents and Students 2023-2024
- Agreement with Mid-Michigan District Health Department for School Based Health Resource Advocate Services (HRA) for August 1, 2023 through July 31, 2024 for an amount up to \$308,000.00
- Addition to CCRESA Employee Handbook outlining section 5.2.13 Sick Leave Donation Plan
- Continuous Improvement Monitoring System (CIMS) Grant Contracts - A 2 month contract (August 1 - September 30, 2023) to be issued by CCRESA at the direction of MDE related to Data Use and Process for the Continuous Improvement Monitoring System Grant for Deana Strudwick for \$16,000 and Joshua Roltsch for \$16,000

IX. Board of Education Report

- Superintendent Koenigsknecht reviewed the CCRESA Staffing Report for June; updated the Board on meet and greets, Region VI "Pre-K For All" Focus Group, CCRESA 2023-2024 Opening Day information – Tuesday, August 15, 2023 for Ed Center staff; Tuesday, August 22, 2023 for all other staff (Both days begin with breakfast (start time between 8:00 and 8:30 a.m.))

X. Recommendations from the Superintendent and/or Action

Motion by Armbrustmacher, supported by Palmer, that the Board approve Jason Morden for the Data Support Specialist position, in compliance with Board Policy 3120; paid according to the Analyst Scale in the Compensation Manual. Motion carried unanimously.

Motion by Palmer, support by Armbrustmacher, that the Board approve Sally Smith as ASD Consultant for the 2023-2024 school year, in compliance with Board Policy 3120; paid according to the Master Agreement, Masters+30 column, Step 13. Motion carried unanimously.

Motion by Kudwa, supported by Armbrustmacher that the Board approve Megan Conner as Behavior Mental Health Specialist for the 2023-2024 school year, in compliance with Board Policy 3120; paid according to the Master Agreement. Motion carried unanimously.

Motion by Armbrustmacher, supported by Palmer, that the Board approve Jeremy Charvat as Security Coordinator & Operations Supervisor for the 2023-2024 school year, in compliance with Board Policy 3120; paid according to the Coordinator/Trainer Scale in the Compensation Manual. Motion carried unanimously.

Motion by O'Bryant, supported by Kudwa that the Board approve posting of .2 up to full time FTE for an Orientation & Mobility Specialist; paid according to the Master Agreement. Motion carried unanimously.

Motion by O'Bryant, supported by Armbrustmacher, that the Board approve Neola polices from Volume 37, No. 2 – February 2023: General Policies: 6325, 8390, 8400; Technology Policies: 7540.02, 7540.03, 7540.04, 8305, 8315, 9700.01 for second reading and adoption. Motion carried unanimously.

Motion by Armbrustmacher, supported by Palmer, that the Annual Summer Tax Resolution be approved as presented. Roll call vote was unanimous.

Motion by Palmer, supported by Armbrustmacher, that the Board approve the contract with Brian Kelley for Criminal Justice Instruction for the amount of \$15,000. Motion carried unanimously.

Motion by Kudwa, supported by O'Bryant, that the Board approve the issuance of contracts for Strong Beginnings Preschool pilot classrooms as presented. Motion carried unanimously.

Motion by Armbrustmacher, supported by O'Bryant, that the Board approve the issuance of contracts for support and evaluation of Strong Beginnings program in the amount of \$150,000 to Michigan State University for July 1, 2023-June 30, 2024. Motion carried unanimously.

XI. Other Matters for Possible Action and/or Discussion

Motion by Kudwa, supported by O'Bryant, that the July 24, 2023 Organizational/Regular Board of Education Meeting be adjourned at 5:54 p.m. Motion carried unanimously.

Respectfully Submitted,

Dave Kudwa
Secretary

Lori Schulte, Executive Administrator
Recording Secretary